

LORETO COLLEGE IQAC MEETING
MINUTES OF THE MEETING HELD ON
June 18, 2022
3.00 – 4.30 p.m.

An IQAC meeting was held in the IQAC Room on June 18, 2022, at 3.00 p.m.

The following members attended the meeting:

1. Sr. Christine Coutinho
2. Dr. Sushma Sahai
3. Prof. Debashish Biswas
4. Mrs. Kaveri Dutt
5. Mrs. Sharmila Mitra Deb
6. Mrs. Kavneet Khullar
7. Dr. Gargi Chatterjea
8. Mrs. Amita Prasad
9. Dr. Ranjita Dawn
10. Ms. Srijita Chakrabarti
11. Dr. Sayantani Chatterjee
12. Dr. Rupa Ghosh
13. Ms. Bonny Ghosh
14. Ms. Sanghita Sanyal
15. Ms. Iesha Tandon (Student President)
16. Ms. Shaoni Ghosh (Student Vice-president)

Members Excused: Mrs. Sushmita Bhattacharya, Mr. Javed, Accounts Section, Mr. Siddhartha Sengupta

Agenda 1: Prayer

Sr. Christine Coutinho commenced the meeting with a prayer.

Agenda 2: Welcome Address

The Chairperson welcomed committee members of IQAC.

Agenda 3: Members present: Ms. D' Sena attended in an online mode and Mrs. Dutt & Mrs. Khullar had conveyed their apologies for absence.

Agenda 4: Minutes of the previous meeting

The coordinator read out the minutes of the previous meeting held on May 18, 2021. The minutes were resolved and passed by Mrs. Amita Prasad and Prof. D. Biswas respectively.

Agenda 5: Matters arising from minutes

Sister updated the members on the following:

- The Chairperson informed the successful completion of the Loreto College Alumnae Association facilitated Bootcamp – Certificate Course on Career Aspirants & Decision – making conducted by IIM Shillong for past and present students of Loreto College, Kolkata from February 25 to March 6, 2022.

- The Chairperson informed the members than ten Memoranda of Understanding (MoU) were signed with the following colleges:
 - i) Jesus and Mary College, New Delhi (composite with D. El. Ed.)
 - ii) St. Xavier's College (Autonomous), Mumbai
 - iii) Patna Women's College (Autonomous), Patna (composite with B.Ed.)
 - iv) St. Francis College for Women, Begumpet
 - v) Providence College for Women (Autonomous), Coonoor
 - vi) Loyola Academy, Secunderabad
 - vii) Salesian College, Sonada-Siliguri
 - viii) Nirmala College, Ranchi
 - ix) St. Ann' College of Education (Autonomous), Secunderabad (B.Ed. College)
 - x) Mount Carmel College of Teacher Education for Women, Kottayam (B.Ed. College)

- Loreto College Incubation Centre (LCIC) a Start Up has been initiated. The preliminary project of the Incubation Centre focuses on making a range of bags out of used fabric. This eco- friendly and sustainable venture hopes to inculcate the values of environmental consciousness among the community while training students in business operations. The Loreto College Incubation Centre organized its first sale on June 7, 2022 that was a success.
- Book launch of a College Publication, 'The Loreto Institution and Higher Education: Centenary Essays' Edited by Dr. Mridula Kapoor on June 01, 2022
- The Critical Imprints – Annual Peer-reviewed Journal by the Department of English, Vol IX (2021)
- She informed the members that enrichment courses on Calligraphy, Spanish and Mathematics for Competitive Examinations were offered to the students this semester and next year the college plans to introduce an Advanced Course in Mathematics for Competitive Examinations.

Agenda 6: College Events

The coordinator updated the members regarding the college activities and programmes organized and undertaken by the various departments and societies of the college.

COLLEGE EVENTS

July 1, 2021	Doctor's Day Webinar – Dr. Juhi Neogi, Critical Care Unit, The Calcutta Medical Research Institute, Kolkata
July 19, 2021	A Tribute to Ocean of Knowledge commemorating Pandit Ishwar Chandra Vidyasagar's Bicentenary Birth Anniversary (2020-2021) - Departments of Education & B. Ed
July 24, 2021	International Lecture Series on Environmental Sustainability in collaboration with International Union for Conservation of Nature (IUCN) Commission on Ecosystems Management (CEM) - Mountain Ecosystems Specialists Group – Dr. Heidi Steltzer, Fort Lewis College, University of Colorado, U.S.A and IPCC Lead Author on Mountain Ecosystems
September 29, 2021	International Lecture Series on Environmental Sustainability in collaboration with Resilience Innovation Knowledge Academy (RIKA) – Dr. Ranit Chatterjee, Kyoto University, Japan

October 5, 2021	Panel Discussion on Gender Dynamics in Disaster Risk and Resilience – Women’s Studies Society
November 11, 2021	National Education Day
November 13, 2021	Dr. Neelu Singhvi Sancheti Memorial Lecture – Department of Education
November 16, 2021	Manju Dasgupta Memorial Lecture – History and the Study of Gender – Department of History
November 20, 2021	Loreto LEADS Webinar on Financial Independence and Technology as an enabler
November 20, 2021	Web Talk - The Beacon Beckons – Steering Graduates to a Career in Civil Services – Department of Economics
November 25, 2021	Webinar on <i>APA Style Research Paper Referencing and Formatting</i> – Department of Psychology
November 27, 2021	National Organ Donation Day Webinar
December 2, 2021	National Pollution Prevention Day – Department of Economics
December 8, 2021	Web Talk on Covid Protocols in Educational Institutions – National Service Scheme Society
December 10, 2021	National Webinar on Psychoanalysis Today, in an Era of Quick – Fix – Department of Psychology
December 11, 2021	International Mountain Day – Department of Geography
December 15, 2021	Web talk on Natural Way to Promote Immunity – National Service Scheme Society
December 17, 2021	Webinar on Historical Research – Department of History
December 18, 2021	Webinar on Understanding Right to Health as a Human Right through Environmental Litigation in India
January 30, 2022	Azadi Ka Amrit Mahotsav – Curtain Raiser
February 3, 2022	World Cancer Day – Webinar on Close the Gap – Theme 2022
February 8 -9, 2022	Azadi ka Amrit Mahotsav Two – Day Workshop on Techniques of Scientific Research Writing and Prevention of Plagiarism – Department of Geography
February 19, 2022	Inter- Departmental Quiz – Ignition – Department of Economics
February 21, 2022	International Mother Language Day – Library Society
February 24, 2022	Webinar on Rural Entrepreneurship- Mahatma Gandhi National Council of Rural Entrepreneurship (MGNCRE) Cell
March 8, 2022	Veerangana 2022 International Women’s Day – National Service Scheme Society
March 12, 2022	Round table on Federalism and Mutual Understanding in collaboration with SNTD Women’s University, Mumbai & Quebec Government Office in Mumbai

March 12, 2022	Webinar on Nationalism in Bengal – Azadi ka Amrit Mahotsav – Department of History
March 24, 2022	World Down Syndrome Day - Department of Education
March 26, 2022	Alumnae Webinar on Using Material Objects in Qualitative Research – Department of Geography
March 30, 2022	Write Your Mind – Inter-Year Online Essay Competition – Department of Economics
April 4, 2022	Webinar on Unfolding the Mystery of Autism – Department of Education
April 9, 2022	Debating Child Marriage in India- Force, Freedom and Social Protection – Department of Education
April 21, 2022	Web Talk on Understanding Popular from a Sociological Lens - Department of Sociology
April 23, 2022	Azadi ka Amrit Mahotsav ICSSR Sponsored National Webinar – Some Facets of Revolutionary Nationalism in Bengal - Department of History
April 26, 2022	World Intellectual Property Day - Loreto LEADS Webinar on Usage of IPR in Academic Domain
May 12, 2022	Special Lecture titled The Ethnographic Method: Themes, Perspectives and Scope – Department of Sociology
May 14, 2022	Loreto LEADS Webinar on From Classroom to Corporate
May 14, 2022	Webinar on Contexts, Curriculum and Institutions: Social Sciences in Universities in India – Department of Sociology and Education

Agenda 7: New Initiatives

1. International Lecture Series on Environmental Sustainability

- The International Lecture Series on Environmental Sustainability was initiated by IQAC to address and raise awareness about the environment. It was a privilege to collaborate with the International Union for Conservation of Nature (IUCN) Commission on Ecosystems Management (CEM) - Mountain Ecosystems Specialists Group for the first lecture by Dr. Heidi Steltzer, Fort Lewis College, University of Colorado, U.S.A and IPCC Lead Author on Mountain Ecosystems on July 24, 2021.
- The second International Lecture Series on Environmental Sustainability was in collaboration with Resilience Innovation Knowledge Academy (RIKA), the resource person was Dr. Ranit Chatterjee, Kyoto University, Japan on September 29, 2021.

2. Azadi Ka Amrit Mahotsav

- The curtain raiser of the Azadi Ka Amrit Mahotsav celebrating 75 Years of Independence was organized on Matryr's Day January 30, 2022. Social and cultural events, showcasing of scientific accomplishments and technological advancements will be a part of these celebrations. The series of events to commemorate the 75th anniversary of India's independence will be based on public participation and revolve around five themes- the freedom struggle, ideas, achievements, actions and resolve at 75.

- Events organized under the aegis of Azadi Ka Amrit Mahotsav are as follows:

- ✚ **Azadi ka Amrit Mahotsav Two – Day Workshop** on Techniques of Scientific Research Writing and Prevention of Plagiarism – Department of Geography February 8 -9, 2022
- ✚ **Webinar** on Nationalism in Bengal – Azadi ka Amrit Mahotsav – Department of History, March 12, 2022
- ✚ **Veerangana 2022 International Women’s Day** – National Service Scheme Society, March 8, 2022
- ✚ **Azadi ka Amrit Mahotsav ICSSR Sponsored National Webinar**– Some Facets of Revolutionary Nationalism in Bengal - Department of History, April 23, 2022
- ✚ World Intellectual Property Day - **Loreto LEADS Webinar** on Usage of IPR in Academic Domain, April 26, 2022

3. Commemoration of days of International and National importance

- ✚ Doctors’ Day Webinar July 1, 2021
- ✚ *A Tribute to Ocean of Knowledge* commemorating Pandit Ishwar Chandra Vidyasagar’s Bicentenary Birth Anniversary July 19,2021
- ✚ National Education Day November 11, 2021
- ✚ National Organ Donation Day November 27, 2021
- ✚ International Mountain Day December 11, 2021
- ✚ World Cancer Day February 3, 2022
- ✚ International Women’s Day March 8, 2022
- ✚ World Down Syndrome Day March 24, 2022
- ✚ World Intellectual Property Day April 26, 2022

Agenda 8: Action taken on suggestions

The following actions were taken on the basis of the feedback from students and members:

1. Two International Webinars titled *Overseas Academic Opportunities* was organized under The Loreto LEADS venture in response to the recommendation given by Isha Tandon, President of the Student Council in the last meeting. The resource persons were alumni pursuing higher education from prestigious universities in United Kingdom, United States of America, Singapore and Germany. This helped students gain information about admission procedure, scholarships, visa modalities, focus on a realistic Statement of Purpose and how to prepare themselves as a competent graduate.
2. On the basis of the suggestion given by Dr. Chatterjea, the first Loreto LEADS Webinar for the academic year 2021 – 2022 focused on *Financial Independence and Technology as an enabler* was Ms. Chhavi Wadhvani, Executive Director, Head of Securities Reference Data Technology, India at Morgan Stanley Advantage Services. The main objective of this webinar was to create awareness among the students regarding attaining financial literacy. The session was geared specifically towards women and the financial challenges they face as they navigate their careers, families and lives
3. Under the Azadi Ka Amrit Mahotsav the World Intellectual Property Day was commemorated with a Loreto LEADS Webinar on *Usage of IPR in Academic Domain*. Dr. Deevanshu Shrivastava, Head, School of Public Policy, Jagran Lakecity University, Bhopal.

4. As per the suggestions for future course of action the IQAC and valuable suggestion by Mrs. Prasad regarding the growing importance of HR, under the aegis of the Loreto LEADS Series organized a Webinar - *From Classroom to Corporate* on how to face the interview board and how to write a Resume. This was conducted by Ms. Aditi Mukherjee, Executive Vice President & Head HR, National Commodity & Derivatives Exchange Limited (NCDEX), Mumbai. The Reports of all these events are uploaded to the college website.
5. Staff Development Webinar on Wellness a College Initiative had a session with eminent alumna and Professor of Dance in the Uday Shankar Chair at the Rabindra Bharati University, Amita Dutt. Her presentation focused on *The Power of Dance in Achieving Well Being – Physical and Mental*. This was one of the suggestions made by Mrs. Khullar in the last meeting.
6. Web Talk - *The Beacon Beckons – Steering Graduates to a Career in Civil Services* – Department of Economics
7. Panel Discussion on *Gender Dynamics in Disaster Risk and Resilience* – Women’s Studies Society
8. Webinar on *Unfolding the Mystery of Autism* – Department of Education
9. National Webinar on *Psychoanalysis Today, in an Era of Quick – Fix* – Department of Psychology
10. Two – Day Workshop on *Techniques of Scientific Research Writing and Prevention of Plagiarism* – Department of Geography
11. Research cell hosted two presentations, the first was on *An Assessment of the Intention of Married individuals in Kolkata towards Professional Psychological Help seeking and its Predictors* by students of the Department of Psychology.

The second group presented a paper titled *An Exploratory Study on Mental Health and Interpersonal relationships of Adults during work from home situation in Covid 19 Pandemic*.

Agenda 9: AOB

- Prof. Biswas informed the members about the Tata CSR - NQT (National Qualifier Test) of 100 hours training by Tata Consultancy Services and Bengal Business Programme Workshop held at Surendranath College on May 18- 19, 2022. He suggested that students could avail this opportunity.
- Dr. Chatterjea reiterated the need to organize programmes on Mental health, computer literacy and secretarial training. These would impart confidence and equip them to seek employment in the future.
- Ms. Aparajita Roy, Student Vice – President had the following suggestions:
 1. Workshops / Webinars on Logical Reasoning for the students since this forms an integral part of competitive examinations across all disciplines.
 2. Loreto LEADS Webinar / Seminar addressing Gynecological issues with the students.

The members thanked Ms. Roy for her valuable suggestions. In response to the first one, the coordinator suggested that a 30-hour Certificate Course on Logical Reasoning could be planned, as per UGC guidelines. This was seconded by Prof. Biswas.

In response to the second suggestion, Mrs. Prasad recommended that Dr. Suma Chakraborty, Radiologist, Peerless Hospital could be approached as a Resource Person for the same.

- Mrs. Prasad stressed on the importance of Internships and enquired about the procedure the college as on the same. In response, the student representative updated the members that the college encouraged students to avail of the opportunities offered by the UGC programme, Internshala. This was an official platform for students to undertake Internships. Sister added that the college was approached by German Portals for student internships. She stressed that the credibility of the organization offering internships is of prime importance for the safety and security of the students.

Agenda 10: Vote of Thanks

The meeting ended with a vote of thanks to the Chair and the members present.

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Dr. Sushma Sahai
IQAC Coordinator
Associate Professor
Loreto College, Kolkata

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Sr. Dr. Christine Coutinho
Chairperson, IQAC
Principal
Loreto College, Kolkata