

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

1. Details of the Institution

1.1 Name of the Institution

Loreto College

1.2 Address Line 1

7 Sir William Jones Sarani

Address Line 2

(formerly Middleton Row)

City/Town

Kolkata

State

West Bengal

Pin Code

700071

Institution e-mail address

loretcol@cal2.vsnl.net.in

Contact Nos.

033 2264 0952; 033 4005 5712

Name of the Head of the Institution:

Sr. Christine Coutinho

Tel. No. with STD Code:

033 2265 3444

Mobile:

+91 9874562153

Name of the IQAC Co-ordinator:

Dr. Ranjana Banerjee

Mobile:

+919831074969

IQAC e-mail address:

loretoqiqa@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

14870

OR

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/165 dated 05/01/2013

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.loretocollege.in

Web-link of the AQAR:

<http://www.loretocollege.in/loretocollege/aqar2015-2016.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	5 Star	-	2000	5 years
2	2 nd Cycle	A	-	2006	5 years
3	3 rd Cycle	A	3.26	2012	Up to Jan 4, 2018
4	4 th Cycle	-	-	-	

1.7 Date of Establishment of IQAC : DD/MM/YYYY

09.04.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 20.12.2013 submitted to NAAC on 10.10. 2013 (DD/MM/YYYY)
- ii. AQAR 2013-2014 submitted to NAAC on 20.12.2014 (DD/MM/YYYY)
- iii. AQAR 2014-2015 submitted to NAAC on 10.10.2015 (DD/MM/YYYY)
- iv. AQAR 2015-2016 submitted to NAAC on 12.09.2016 (DD/MM/YYYY)

1.9 Institutional Status

University State Central deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PE (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Sc. in Geography, Psychology & Economics
B.Ed.

1.11 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

√

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	√
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	other (Specify)	-
UGC-COP Programmes	√		

2. IQAC Composition and Activities

2.1 No. of Teachers	15
2.2 No. of Administrative/Technical staff	3
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	5
2.6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	2
2.8 No. of other External Experts	2
2.9 Total No. of members	31
2.10 No. of IQAC meetings held	5

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Disability
- Narcissism
- Inclusive Development
- Please refer to **ANNEXURE 1**

2.14 Significant Activities and contributions made by IQAC

- One of the best contributions of IQAC is that it has helped maintain transparency in all phases of participatory administration. Healthy management practices are adopted, with clear delegations of responsibilities. The IQAC has worked in consultation with stakeholders.
- Promotion of Research by faculty and students
- Corrective Supervised study for low attendance and weak students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

ANNEXURE 2 – Academic Calendar

ANNEXURE 3- IQAC Calendar

Plan of Action	Achievements
ANNEXURE 4	ANNEXURE 4

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body Founder Body

Provide the details of the action taken

Support received from Governing Body, Management and Founder Body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	4	-	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	9	-	9	-
Others	1	-	1	-
Total	14	-	14	-

Interdisciplinary	-	-	-	-
Innovative	1	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	-
Annual	2

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Annual Non-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure – ANNEXURE 5**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	23	13	-	1

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

8

3

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	8	22
Presented papers	12	9	-
Resource Persons	2	1	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Paper presentations by students
- Computer- assisted teaching and learning
- Lecture – Demonstration
- Power Point presentations by teachers
- Surveys carried out by students to address contemporary social issues related topics beyond the syllabus
- Bridge Course for the 1st Year Geography students both Honours and General
- Research Projects undertaken by students
- Scripting and performing street plays on relevant issues
- Field trips and tours organized at intervals – Department of Geography
- Using Audio-visual techniques and film shows
- Collaboration with other departments for inter-disciplinary approach, especially in Literature and in academic seminars
- Writing papers for Department Journals
- Lectures by eminent Guest Faculty
- Empowerment of Women
- Parent-Teacher Meeting
- Open book Tests – for Human Rights and Empowerment – COC Course
- Tutorials held periodically for every UG year
- Heritage Course organized annually – Department of History

2.7 Total No. of actual teaching days during this academic year 275

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Computer-based & Open Book

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 4

2.10 Average percentage of attendance of students 92.56%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Hons	107	-	8	99	-	-
B.Sc. Hons	53	-	30	23	-	-
B.Ed	45	-	45	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Sit-in at classes of newly appointed teachers
- Demonstration Classes
- Evaluation of admission procedure
- Evaluation of Student Youth Fest
- Teacher Assessment Questionnaire
- Research Cell presentation
- Meeting with students for evaluation/feedback
- Parent Assessment Feedback
- Alumnae Feedback
- Remedial Teaching
- Corrective Study
- Planning Board for infrastructure development(RUSA)
- Monitoring Board for infrastructure development (RUSA)
- Building Committee
- Board for Progressive Transformation for innovations in college
- Delegation and accountability

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	4
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	6	4	-	6
Technical Staff	1	4	-	-
Support Staff	5	2	-	11

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty encouraged to pursue research – Ph.D., M..Phil., M.Ed., M.A. (Education), MRP, publications etc. Leave for this purpose sanctioned as required. Internal adjustment of time table made as necessary.
- Action Research as part of the syllabus conducted meticulously in the B.Ed. Department.
- A Research Cell formed to enable students to carry out research activities. Research Cell has opened avenues for students to enhance their analytical skills and critical judgement to publish papers. Students entrusted with survey projects in collaboration with an NGO as an outcome of this Research Cell. The Research Cell meets thrice a year and achievements shared with the staff and students of 3rd year class.
- Study and research done on Migration Matters – an on-line course, completed
- Study and research on Science and Religion completed

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	-	1
Outlay in Rs. Lakhs	-	-	1.6	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	5	1
Non-Peer Review Journals	-	1	3
e-Journals	1	-	-
Conference proceedings	1	2	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-16	UGC	Rs.160000/-	Rs.120000/-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	2015-2016	Loreto College	Rs.18000/-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="2"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="2"/>
		Any other	<input type="text" value="3"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised a seminar to create awareness among the students about the importance of development and preservation of the environment
- Women's Cell – Outreach of the College to School drop-outs - on going
- NGO Fete – Open Day
- Annual Ankur Kala Exhibitions
- Slum Camp
- 'Kalakriti': programme for special children
- Visits to Home for the Aged, Correctional Home, Shishu Bhavan, IICP
- Relief to Darjeeling survivors of environmental tragedy - earthquake, Rhythm for Relief, Hunger and Disease, relief to North Bengal survivors
- Joy of Giving week – a collaboration with NGO, Goonj
- Rainbow Schools – Service rendered

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.75 acres	-	-	2.75 acres
Class rooms	33	7	UGC/RUSA	40
Laboratories	4	2	RUSA	6
Seminar Halls	2	1	RUSA	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	23	11	RUSA	34
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	UGC, College, RUSA	Rs. 35, 39, 728/-
Others	-	-	-	-

4.2 Computerization of administration and library

- The library is fully computerized with integrated open source library management software KOHA and RFID system comprising Gate Antenna; Self-Checkout Kiosk; Multipurpose RFID Staff Work Station Book drop station; Hand-held reader; RFID tags for books; Anti-theft stickers; Smart cards; NISO NCIP RFID Server Software Layer.
- The computerized facilities are accessible through 7 computers and 10 Thin Clients. The library is also in the process of digitalizing part of its rare book collection. A repository using DSpace has been set up.
- New B.A. and M.A. Library with Specgraph Security Gate

4.3 Library Services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	51236	1557118	289 84(PG)	Rs 269987 Rs 96856	51526+ 84(PG)	Rs 1923961
e-Books	135000+	Rs 5000 (NLIST)	196 NLIST subs renewal	Rs1460640 Rs 5750	135000+ 196	Rs 1472140
Journals	70 11	Rs 171184	8 (print)+4 print+ online	Rs 258080 Rs 176163	111	Rs 717301

	(renewals)		29 Print + Online 16 renewals (1print+Online)	Rs 111874		
e-Journals	6000+	Rs 5000 (NLIST)	6000+	Rs 5750	6000+	Rs 5750
Digital Database	36 items	Rs 100000			36 items	Rs 100 000
CD & Video	552	Included in Books	05	Included in Books	557	Included in Books
Others (specify)	1 Comp; 10 Thin Clients	Rs 125000	1 HP server model ML10 (HP1TB) 1 HP server model ML10 (HP2TB)	Rs 71700+5% vat Rs 82900+5% vat Installation & configuration Rs 3500	12 (10 thin clients+ 2 HP servers)	Rs 287330
Others: Lib Automation Software	KOHA	Rs 80 000 (Custom. & Install)	1 NISO NCIP RFID Server soft ware	Rs 130 000	02	Rs 210000
Others: Circulation	1 Card Printer & Cards	Rs 74760	1 Staff Station 1 Self-Checkout Kiosk 1 Book drop Station 02 Hand held reader 2000 smart cards 50000 RFID tags	Rs 102960 Rs 343028 Rs 352619 Rs 250046 Rs 85714 Rs 938095	1 Card printer+ Cards 1 Staff station 1 self-checkout kiosk 1 Book drop station 02 handheld readers 2000 smart cards 50000 RFID tags	Rs 2147222
Others: Digital repository	Dspace Installation & Custom training, support	Rs 55 000			Dspace	Rs 55000
Others: Security	Anti-theft antenna + tags	Rs 191100 Rs132855	1 pair security gates 50000 anti-theft	Rs376310 Rs 119048	Anti-theft antenna +soft tags	Rs 843122

	CCTV		stickers 1 Biometric Entry system	Rs 23809	& CCTV 1pair security gates 50000 antitheft stickers 1 Biometric attendance system	
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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	89	2	38	2	1	8	22	17
Added	-	1	-	-	-	-	-	-
Total	89	3	38	2	1	8	22	17

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The college campus is WiFi enabled
- The Computer Department continues to provide updated, interesting, and challenging courses for students, expanding this range where there are new opportunities and demand
- Assistance and training provided by the IT faculty to the teachers and students; students are the beneficiaries of basic computer literacy programme and utilize the internet services as and when required by them
- Web Designing as an enrichment course
- MIS – Management Information System in place

4.6 Amount spent on maintenance in lakhs :

i) ICT	1, 48, 846/-
ii) Campus Infrastructure and facilities	7, 43, 950/-
iii) Equipments	1, 70, 705/-
iv) Others	18, 119/-
Total :	1, 081, 620/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students' Day
- Seminars for students and by students
- Value Education classes
- Community Outreach programmes for UG, B.Ed. Courses
- Introduction of exposure to Psychometric tool (Differential Aptitude Test Battery) for B. Ed students to help understand the aptitude of their future
- Remedial teaching for weaker students and Enrichment courses for advanced learners
- The entire college Wi-Fi enabled
- Comprehensive Continuous Internal Assessment through tutorials, open book tests, projects, assignments.
- Peer evaluation for the B.Ed. course, group assessments
- Student Research Projects
- Student paper presentation at seminars
- On-line Teaching Assessment Questionnaire used
- Differently-abled students welcomed and encouraged to persevere in academic, co-curricular and extracurricular activities
- Human Rights and Empowerment COC course approved by the UGC
- Research Cell activities enhanced
- Students encouraged and guided to present papers
- Youth Parliament
- Revival of Newsletter - Confluence, Department of Journalism
- Autonomous PG Course commenced
- Focus on Placement
- Improved infrastructure for students
- Department monitoring programme/Academic and Personal counselling
- Delegation and Accountability
- 10 different Enrichment classes to choose from

5.2 Efforts made by the institution for tracking the progression

- Tutorials and Assignments
- Internal Selection Examination (an annual internal assessment)
- Remedial Teaching
- Practical Practice examinations conducted after completion of individual topics. Each teaching class followed by an exercise covering previous lessons. A few surprise tests taken. Students evaluated on the basis of exams after every short course and graded accordingly.
- Grading system by the Bengali Department to motivate the students. The students asked to make graphs with marks obtained in class work and tutorials. The graphic representation helped them to evaluate themselves and thus understand easily the quality of their performance.
- Open book tests
- Full Attendance Certificates
- Awards to students who have worked hard during the year
- Specialized committees under the supervision of staff members in leadership development, eg. Debating, Dramatics, Games Societies etc.
- Corrective study for students
- Mock Practical Examination
- Delegation and Accountability at all levels

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
740	-	-	48 – B.Ed.

(b) No. of students outside the state

68

(c) No. of international students

6

Men	No	%	Women	No	%
	-	-		788	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
657	9	47	21	5	739	705	12	48	20	3	788

Demand ratio 3:1

Dropout % 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Soft Skills for Group Discussion

No. of students beneficiaries 265

5.5 No. of students qualified in these examinations

NET - SET/SLET - GATE - CAT -
 IAS/IPS etc - State PSC - UPSC - Others -

5.6 Details of student counselling and career guidance

- Academic Counselling and Career Counselling is done by the department as and when required. The institution has a Counsellor who provides personal counselling on a regular basis.
- The weak students are encouraged to stretch to their potential. Those who do not succeed at the first attempt for some reason, are helped with respect and concern in their second attempt. Slow learners are given advice by their faculty, both academic and personal. They are guided throughout the year for better career prospects.
- Many past pupils of the B.Ed. Department of the institution are at present working in renowned schools in Kolkata and around the globe, thanks to the placement initiatives of the college. Few students working in print media & visual media.
- A student of the institution works as an interpreter in the Central Government, Delhi.
- Few students are pursuing research in various fields.

No. of students benefitted 230+

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	105	6	14

5.8 Details of gender sensitization programmes

- Talk on “Violence and discrimination against Women” by Payal Rai Chowdhury
- Celebration of International Women’s Day
- Celebration of Human Rights Day
- Legal Awareness for women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	27	181870
Financial support from government	-	-
Financial support from other sources	1	5000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Mary Ward's core values of justice, freedom, sincerity, truth and joy permeate the entire educational experience. Our goal is to form women responsive to the needs of our world, with the knowledge which gives them power to act, motivated by the love which gives them purpose and wisdom in their action. We believe

That every woman empowered to her best potential proclaims the Glory of God.

That our institution must be a dynamic entity, to discern changing needs and readjust structures and activities in response.

That this demands high levels of awareness at the administrative level so that education becomes a continuous process involving staff, students and parents.

That a preferential love of the poor enables our college to become a place where the glory of God is manifested and where social justice and equal access will contribute to the quality of our nation.

That the practice of important human values is prioritized and students are encouraged to gain confidence and take initiative, as they commit themselves to academic excellence.

Mission

We, in Higher Education, form 'informed' and empowered women in response to the needs of the Universe and who persevere in 're-searching' for relevance and authenticity in a changing world.

6.2 Does the Institution has a Management Information System

- Admissions
- Fees
- Student information
- Examinations
- Finance & Accounting
- Student evaluation
- TAQ [Teacher Assessment Questionnaire]
- SMS to parents and students
- Information disseminated through college website, Social Network
- Feedback Forms - online

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum development for M.A. English is in process.
- Special Activities: Guest speakers (National and International), craft education, calligraphy, cultural programmes by the B.Ed. Department
- The institution follows the syllabus prescribed by the University of Calcutta. The institution follows the UGC guidelines for developing or restructuring curriculum
- Advanced and updated innovative programmes and courses using latest software and packages are incorporated, keeping in mind the goal and objective of the department and the students

6.3.2 Teaching and Learning

- The Computer Department infrastructure improved to enable better Teaching-Learning
- Number of institutional techniques adopted like the desktop computers, splitters, scanner, printer etc. along with internet facility to facilitate teaching-learning. The computers in the laboratory updated to Core i7 to enhance the teaching-learning process
- Use of ICT by faculty members to impart instructions for better comprehension by the students
- Remedial Teaching provided to weak students
- Corrective Learning for students
- Survey Projects on contemporary issues related to topics in the syllabus undertaken by students
- Students and teachers encouraged to pursue research, write, publish and edit books
- Organised seminars and academic projects, talks, make audio-visual presentations and screen films. Student workshops and seminars coordinated by faculty
- Tutorials to encourage students to read, think and write on critical issues well beyond their syllabus
- Students strictly discouraged by faculty from taking tuitions outside due to harmful effects of the parallel system which is ruining higher education in India
- An inter-disciplinary approach fostered in students. Students are encouraged to think out of the box and are supported when they write stories, essays, poems and plays, design book covers, produce plays and even doodle academics
- Work plans and bibliography given to students to encourage reading and reference
- In Film Studies, each topic is presented with relevant visual reference, followed by an interactive session
- SMART Board widely used by B.Ed. /UG Students, staff
- Assignments to encourage better writing skills in students
- Peer evaluation, demonstrations, individualised teaching, group work, presentations, use of ICT
- Students of Economics Department encouraged to devote their time to in interdisciplinary areas e.g., Data Science, Actuarial Studies, Financial Management
- Special one-to-one doubts-cleared
- Survey Projects on contemporary issues related to topics in the syllabus undertaken by students of Geography, Education, B.Ed. and Economics Departments
- Students of the Journalism Department given practical assignments on newspaper page designing using software, encouraged to think on creative aspects of advertisement copy writing, writing for the web medium and the concept of 'Search Engine Optimisation' in driving e-business and e- media platforms

6.3.3 Examination and Evaluation

- Tutorials and Assignments
- Marks obtained in tutorials and assignments are displayed to encourage attendance
- Internal, Mid-Term and Selection examination
- Practical examinations conducted after completion of individual topics. Each teaching class followed by an exercise covering previous topics. Few surprise tests also taken. Students evaluated on the basis of exams after every short course. Students awarded with certificates according to their efforts and merit
- Regular written work assigned to students in tutorials duly examined and discussed with students every week. Internal examination scripts of mid-term and annual examinations corrected, returned and discussed with students. Teachers meet students and discuss their scripts at a mutually convenient time
- Summative and Formative Assessment
- Internal Assessment through Terminal Exam (1st year) and Selection Exams
- Evaluation through assignments and tutorials
- Open book assessment encouraged to enable students to read, research in the library and present creatively written assignments
- Power-point assignments for interpretation of topics taught

6.3.4 Research and Development

- Research Cell of the college enables students to carry out research work
- Publication of annual Departmental Journals motivates students to publish well-researched articles
- Motivating students to present papers in inter-college competitions
- Faculty encouraged to attend seminars, symposia, to upgrade and renew themselves; to pursue research write papers, edit and publish books - an on-going process - departments' own publications of books (with ISBN/ISSN nos), peer-reviewed journal (with its own ISSN no.)

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Upgrading and augmentation of central and seminar library collection
- Access to e-books and e-journals
- Digitalization of old and rare books
- Networking of various departments and sections within the college led to streamlining of college functioning. Implementation of Wi-Fi technology, sharing of e-resources in the classrooms, improving ICT and computer-based learning
- The library fully computerized with integrated open source library management software KOHA. Repository using DSpace set up.
- Security Gate
- CCTV
- SMART Classrooms
- Art & Craft and PE equipment purchased
- 7 New classrooms, Seminar room, new Library constructed and furnished

6.3.6 Human Resource Management

- Staff Development Seminar
- Orientation by the College for new Staff members
- Student Development programmes-Students' Day
- Retreat for students
- Preparation for employability

6.3.7 Faculty and Staff recruitment

- Advertisement – newspaper and college website
- Demonstration classes
- Recruitment through Selection Committee

6.3.8 Industry Interaction / Collaboration

- Regular collaboration with USIS for English Language Teaching and Presidential Elections in the U.S
- Department of Parliamentary Affairs, Government of West Bengal and Higher Education Department – Youth Parliament
- IICP – Indian Institute of Cerebral Palsy

6.3.9 Admission of Students

- Counselling and guidance for choice of subjects for incoming students before submission of Application Forms for admission
- On-line Admission Policy w.e.f. 2012
- Merit list prepared on the basis of Index score, displayed online
- Some Departments conduct admission tests
- Interface with faculty members and Principal

6.4 Welfare schemes for Staff

Teaching	Loan from Provident fund
Non teaching	<ul style="list-style-type: none"> • Health Insurance Scheme & loan from PF • Deductions from Basic – 30% • Award for Support Staff – Contribution to College life through regularity • Accommodation - Staff Quarters • Health check-up for NTS of entire campus
Students	<ul style="list-style-type: none"> • Sponsorship • Student Health Home Membership • Awards

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	College
Administrative	No	-	Yes	Internal Province/ Audit

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- | |
|--|
| <ul style="list-style-type: none"> • Increased internal assessment and Peer assessment for B.Ed. students • Spot evaluation for B.Ed. Examinations • Zonal Centres for 4 Departments to enable distribution of answer scripts and earlier declaration of results – assistance to University |
|--|

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Open Day
- Re-union
- 2 awards given by the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

- Parents assist with Samagam, the College Youth Fest by aiding in putting students in touch with sponsors, judges, collaboration
- Parents assist with Development Programmes in the College

6.13 Development programmes for support staff

- 2 Appreciation meals during the year
- Award to Support Staff – regularity in attendance
- Jubilee Celebrations

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maintenance of green campus –a lawn for students to sit on/Classes taken in winter
- Solar Photo -voltaic cells installed on roof-top.
- WE Nature Society collaborated with Sutton Seeds to motivate students to grow plants
- Re-cycle, Re-use, Renew – policy followed
- Green Audit – in process

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Research Cell continues to encourage faculty members and students to undertake research
- Access to e-books and e-journals for students and faculty members for reference
- More use of audio-visual aids in teaching
- Graphic evaluation by students: New grading system has been introduced to motivate the students who depict their progress through graphs which helps them understand the quality of their performance
- Human Rights and Empowerment Course – UGC approved COC – 3rd year completed
- Free health check-up for the Non-teaching and Support staff
- Students' Day
- 12 hours Social Service by all 3rd years students
- Providing an opportunity to NGOs and Women Entrepreneurs to display and market their products
- Value Education classes
- A short term certificate course on Disaster Management introduced for the 1st year students
- Third-year Education Honours students visited government-aided school to study the impact of the implementation of the Sarva Shiksha Abhiyan programme
- Youth Parliament
- Journalism Department integrates class room teaching of the subject with industry exposure to go beyond the syllabus to address the practical needs of the industry
- Heritage Course
- Ecolore – Inter-collegiate Students' Meet
- Seminar presentations video-recorded for reflective responses and improvement – B.Ed.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action taken report of Institution based on previous year's recommendations:

- New B.Ed. Course of 4 Semesters underway
- Undertaken research projects utilizing CPE Fund involving students and teachers
- Upgradation of technology
- Upgradation of Library holding
- Increased focus on placement services
- Vertical Extension of college building – 1 wing completed with 7 new classrooms and a new library
- Publications:
 - Poetry Forum Vol. V, Ed. by Third year B.A. English Honours students
 - 'Change and Continuity: English Studies in Loreto College 1912 – 2012', ISBN:978-93-82216-10-0
- Autonomous PG Course in English initiated, commencing in 2016-2017

Recommendations - by the NAAC Peer Team (2012-2013) for quality enhancement of the institution:

Implementations

- Post Graduate programme ready for commencing
- Meetings held with Alumnae incorporating their formal feedback in a structured manner - in process
- Hostel facility restarted
- Linkages with city hospital - existing
- Separate Gym, sports facilities with a qualified physical instructor in process
- ICC Board formed, Grievance Redressal Cell in place
- Use of ICT in teaching - learning process enhanced

Activities undertaken by different departments (2015-2016)

- Guest Lectures – Journalism and Mass Communication and Film Studies, English, Geography, Political Science
- 3 Workshops conducted
- 4 field Trips organized
- Awareness, Conscientization - Women issues, gender based topics, the environment, child labour
- Youth parliament at the college level
- Academic activities
 - Human Geography – lecture undertaken
 - Policies in Finance - seminar
 - Elections in the U.S. - lecture undertaken
 - Script writing and film making
 - Breast Cancer - lecture demonstration
- 3rd Neelu Singh Sancheti Memorial Lecture held
- Competition : Youth Parliament at the District level
- Research Cell – students motivated to conduct research
 - Presentation on Urban History – faculty of History
- ICT on-line Journal 'Connect' and Journalism and Mass Communication newsletter 'Confluence' – revived
- Student Development Programme – 'Training Sessions on Inter-personal Skills & Effective Communication'
- Remedial classes for weak students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The institution has a strong and well entrenched publication programme to fulfil the need of faculty and student and provide them research opportunity - an on-going process with an assured future
- Initiation and formalization of a Research cell to encourage students and Staff to undertake research activities
- Value Education Classes - on-going system
- Teachers encourage to pursue progression

7.4 Contribution to environmental awareness / protection

- 'WE Nature Society' which organizes activities to enable students grow in awareness of environmental issues
- Solar photo-voltaic cells installed
- Green Campus
- Celebration of UN days/ Environmental days

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Excellent B.Ed. results. All students secured 1st class marks
- CPE status by UGC awarded – 3rd Cycle in progress
- Infrastructure added
- Board of Progressive Transformation actively involved in innovation
- Planning Board and Monitoring Board in operation
- RUSA Government Fund utilized
- Hostel re-started

8. Plans of institution for next year

- Implementation of the new B.Ed. course 4 semesters according to NCTE norms
- Further upgradation of the library
- Invite National Human Rights Commission/ West Bengal State Human Rights Commission to conduct a presentation on 'Challenges of Human Rights in India'
- Youth Parliament to be organized
- Publication of Term Papers in the form of a book with ISBN No.
- Continue the process of autonomous post-graduate programme
- Infrastructure for another Lab-based PG Course to be created
- Focus on Placement services
- Improvement in existing infrastructure
- Workshop – ICT Trends to be organized
- Physical Education centre to be set up
- Media and Language Lab to be set up
- Cafeteria to be set up
- Ramps – to enable college to become barrier-free
- More IT – enabled classrooms
- 'Think without Ink' – student development programme to enhance numerical ability
- Apply for Sociology as an Elective subject
- Publication of Independence Day Messages in college with ISBN Numbers
- Empower students with entrepreneurial skills
- Re-initiate Public Speaking Course

Name: **Dr. Ranjana Banerjee**



Signature of the Coordinator, IQAC

Name: **Sr. Christine Coutinho**



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

THEMES**National Level**

- Economics Department: Seminar on 'Public Policies for Inclusive Development' sponsored by ICSSR and NABARD
- Education Department: Seminar on 'Perception and Portrayal of Women with Disabilities: Remapping their Identity' sponsored by ICSSR and in Collaboration with Sruti Disability Rights Centre And Indian Institute Of Cerebral Palsy (IICP)

State Level

- Political Science Department: Youth Parliament Competition at the district level in collaboration with Department of Parliamentary Affairs, Government of West Bengal and won prize for the Best Leader of the Ruling Party, Best Leader of the Opposition and Best Parliamentarian
- Psychology Department: Seminar on 'An Amalgamation Across Different Levels of Ability and 'Self-Love, Socialisation and Development of Personality in Today's Ever-Advancing Technological World' in collaboration with Antara Psychiatric Centre, Kolkata

Institutional Level

- Mr. Pradip Bagchi, Senior Editor, The Times of India: Lecture-'Different Facets of Newspaper Journalism'- Department of Journalism & Mass Communication
- Workshop: 'Disaster Preparedness: A Community Approach-My City Kolkata' for schools of Kolkata- Department of Geography
- Ms. Sanhita Sanyal: 'Viswabharati and Rabindranath Tagore's Educational Ideals'- Department of Education and B.Ed
- Mrs. Amrita Mukherjee, Senior Journalist, The Asian Age, The Hindustan Times and The Times of India: Lecture-'Women and Media'-Department of Journalism & Mass Communication
- Mr. Arthur Cordoso: Workshop- 'Lateral Thinking'-Department of Education
- Paramita Dasgupta: Talk-'Legal Awareness for Women'-Department of Human Rights
- Youth Parliament: Department of Political Science in collaboration with the Department of Parliamentary Affairs, Government of West Bengal
- Career Oriented Course, Human Rights and Empowerment: One Day Field Visit to Gopalnagar situated in Bongaon
- Mallika Roychowdhury: Talk- 'Role of Women in the French Revolution'-Department of History
- Dr. Sukanya Mitra: Research Cell presentation-'In Search of Calcutta's Dahksik. Reading Generic Buildings and Cultural Landscapes as a Source of Urban History.'-Department of History.
- Professor Geraldine Forbes: Talk- 'Gender Blindness: How Concepts of Gender hinder Security of Women Terrorists'-Department of History
- Kehkashan Basu, Global Co-ordinator for Children and Youth, UNEP Major Groups Facilitating Committee: Talk-'Green Hope'-College Event
- Mr. Heather's Lyle: Talk-'Voice Training'-Education and B.Ed.
- Dr. Michele Lobo: Talk-'Fear, Anxiety and Resurgence in an Empty City-Detroit'-Department of Geography
- Career Oriented Course, Human Rights and Empowerment: One Day Field Visit to INIFD (International Institute of Fashion Designing)

- Mr Sujoy Dhar, Senior Journalist, Reuters and Bivas Pal, Doordarshan (Judges)-Debate and a Competitive Short Film Festival: Department of Journalism & Mass Communication and Department of Film Studies
- Education Tour to Jorasanko Thakur Bari: Department of Bengali.
- Prof. Indradeep Ghosh: Lecture-‘Why a country goes to pieces after a financial crisis?’- Department of Economics
- Mr. Greg Pardo, Deputy Director, American Centre: Interactive Session-‘Elections in USA’- Department of Political Science
- Mrs. Uma Ahmad: Felicitated with Lakshmi Chatterji Memorial Award on International Women’s Day-College Event
- Sraboni Sarkar Neogi: Presentation-‘Hamari Muskaan’-College Event
- Field visit to Victoria Memorial: Heritage Course on Awareness of Intangible Heritage- Department of History
- Mr. Arindam Basu, Creative Head, Carpediem: Talk-‘Public Relations’–Department of Journalism & Mass Communication
- Mrs. Promita Sen: Workshop-‘Employability Skills’ -College Event.
- Sarmistha Dutta Roy, HOD, Film Studies, Muralidhar Girls College: Talk- ‘Script Writing and Film Making’-Department of Film Studies
- Prof. (Dr.) Basab Chaudhuri, Vice Chancellor, West Bengal State University: Dr.(Mrs.)Neelu Singhvi Sancheti Memorial Lecture-‘Success’-Department of Education & B.Ed.
- Dr. Mridula Kapoor: Supervised student presentation-‘18th Century Theatre’-Department of English

ANNEXURE 2

ACADEMIC CALENDAR

LORETO COLLEGE CALENDAR 2015 - 2016	
JULY 2015	FEBRUARY 2016
1 Wed - College re-opens for B.Ed.	1 Mon - 2nd Year Selection Exam (Honours)
18 Sat - Id-ul-Fitr	2 Tue - College Sports
20 Mon - Classes commence for 3rd Years	6 Sat - College Foundation Day / Past Paper Reunion
25 Sat - Orientation for 1st Years	9 Tue - Research Presentation
27 Mon - 1st Year Classes begin	10 Wed - Student Council Hand Over, Farewell
AUGUST 2015	11 Thu - Third Year Study Leave starts
14 Fri - Classes commence for 2nd Years	11 Thu to
15 Sat - Independence Day - 10:15 a.m. Flag Hoisting	16 Tue - 2nd Year Study Leave
SEPTEMBER 2015	12 Fri - Saraswati Puja
4 Fri - Teachers' Day	17 Wed - 2nd Year Selection Exams (General / Elective Papers)
5 Sat - Janmastami	25 Thu to
19 Sat - Awards Ceremony & Investiture Of Student Council ('15-'16)	28 Sun - 1st Year Study Leave
24 Thu - Loreto Shield Quiz	29 Mon - 1st Year Selection Exams
24 Thu - NSS Day	MARCH 2016
25 Fri - Id-ul-Zoha	8 Tue - International Women's Day
26 Sat - Blood Donation Camp	* C.G. Language Exams - Comp. Eng/ (All /Hindi/Beng)*
28 Mon - History Heritage Course	23 Wed - Dol Jatra
29 Tue - Samagam	25 Fri to
30 Wed - Samagam	27 Sun - Easter Break
OCTOBER 2015	APRIL 2016
1 Thu - Samagam	- Staff Development Seminar
2 Fri - Birthday of Gendhaji	14 Thu - Ambedkar Jayanti
6 Tue - Research Presentation	15 Fri - Bengali New Year
11 Sun &	30 Sat - Crowning of Our Lady
12 Mon - Retreat for Christian Students	MAY 2016
12 Mon - Mahuleys	1 Sun - May Day
13 Tue - Youth Parliament	9 Mon - Special Tagore Assembly
15 Thu - Working Day	14 Sat - Summer Recess commences
16 Fri to	*Examination dates to be notified by University of Calcutta
16 Nov Mon - Paja Vacation	
24 Sat - Muharram	
NOVEMBER 2015	
8 Fri - Guru Nanak Jayanti	
10 Tue - Kali Puja	
13 Fri - Bhatri Dwitya	
LORETO COLLEGE CALENDAR 2015 - 2016	
17 Tue - College re-opens / 1st Year Mid-term Exams	
23 Mon to	
27 Fri - Communal Harmony Week	
26 Thu &	
27 Fri - Kalashriti	
DECEMBER 2015	
1 Tue &	
2 Wed - Education Dept. National Seminar	
3 Thu - 'Ecolers' Students' Meet	
5 Sat - Open Day	
11 Fri - Human Rights Day	
12 Sat - Ashok Chatterjee Memorial Essay Competition	
14 Mon to	
18 Fri - Social Service Week / Slum Camp - NSS	
15 Tue - Research Presentations	
19 Sat - EVS Exam / Carol Evening	
21 Mon to	
1 Jan Fri - Christmas Break	
24 Thu - Fatcha-Duat Dahum	
JANUARY 2016	
2 Sat - College re-opens	
2 Sat - 3rd Year Selection Exams.	
13 Wed - 1st Year Compulsory / Alternative English, Vernacular Bengali, Hindi Exams.	
15 Fri to	
16 Sat - Eco Dept. National Seminar	
20 Wed - Blood Donation Camp	
23 Sat - Netaji's Birthday	
24 Sun - University Foundation Day	
25 Mon - Maghotsav	
26 Tue - Republic Day - Holiday	
27 Wed - Non Working Day	
28 Thu to	
30 Sat - 2nd Year Selection Exam (Honours Papers)	

THIRD & SECOND YEAR SELECTIONS-2016

Date	3rd Year	Date	2nd Year
02.1.16 Sat	Hons-V Eco H-VA Geo-G-IV Hist.G-IV	28.1.16 Thurs	Hons-III Geo.G-II Eco(H)-IIA
04.1.16 Mon	Eco H - VII	28.1.16 Fri	Eco(H)-IIIB (1st Half) Eng-II Hin-II (2nd Half)
05.1.16 Tues	Hons-VI Eco H-VIA Eng G-IV Hin G-IV	30.1.16 Sat	Hons-IV Geo(H)-IVA Eco(H)-IVA Psy II - IVA Psy H - IVB
06.1.16 Wed	Eco H - VIIIB	01.2.16 Mon	Eco(H)-IVB (1st Half) Eng-III Hin-III (2nd Half)
07.1.16 Thurs	Eco H-VIIA	17.2.16 Wed	Pol Sc. II (1st Half) Edu/Fms/ Hur-II (2nd Half)
08.1.16 Fri	Hons - VII Eco H - VIIIB Ph. G - IV	19.2.16 Fri	Pol Sc. III (1st Half) Edu/Fms/ Hur-III (2nd Half)
09.1.16 Sat	Hons- VIII Eco H-VIIIA Edu G - IV Hur G - IV	20.2.16 Sat	His-II (1st Half) Eco/Jor/Beng / Maths-II Psy IIA Psy IIB (2nd Half)
11.1.16 Mon	Eco - IV Psy - IV Beng G - IV	22.2.16 Mon	His - III (1st Half) Eco/Jor/Beng / Maths-III Psy IIIA Psy IIIB (2nd Half)

FIRST YEAR SELECTIONS - 2016

Date	1st Year
29.2.16 Mon	Hons - I Geo. G - I Eco(H) - IA
1.3.16 Tues	Hons - II Eco(H) - IB Geo (H) - IIA Psy (H) - IIA Psy (H) - IIB
2.3.16 Wed	Eco(H) - IIA Eng - I Hin - I (1st Half) Pol Sc. - I (2nd Half)
4.3.16 Fri	Eco (H) - IIB (1st Half) Edu/Fms - I (2nd Half)
5.3.16 Sat	His/Hur-I (1st Half) Eco/Psy/Maths/ Jur-I / Beng-I (2nd Half)



LORETO COLLEGE CALENDAR 2015-2016

IQAC PLAN 2015-2016 – CALENDAR OF EVENTS

Exposure to experts from industry and the field of work

Guest lectures from Journalistic and films point of view – Departments of Journalism and Mass Communication and Film Studies

Workshops

Lateral thinking
Voice training
Employability skills

Field Trips

Career-Oriented Course – Human Rights and Empowerment
Tagore’s House - Bengali Department
Heritage Course - History Department

Awareness and Conscientization

Lectures on Women’s issues
 Gender issues
 Child Labour
 Environmental issues

Academic Extensions

Youth Parliament
Lectures on Social Geography
 Public Policies and Financial Crisis
 Elections in the U.S.
 Script and Film Making
 Memorial Lecture

Research Cell

Students’ research presentations
Staff research presentations

Release of publications of the college

MRP, Dr. A. Dasgupta - ‘Change and Continuity: English Studies in Loreto College 1912 – 2012, Published jointly by Salesian College, Sonada/Siliguri, West Bengal, India and Loreto College, Kolkata, India, 2015. ISBN:978-93-82216-10-0

Students’ Creative writing - Poetry Forum Vol. V, Ed. by Third year B.A. English Honours students

Honouring the Founder of the college

Mother Gongaza Joynt on Founders Day, February 2, 2016

PLAN OF ACTION / OUTCOME

Plan of Action	Achievements
Exposure to experts from field of work – Guest lecturers	<ul style="list-style-type: none"> • Mr Sujoy Dhar, Senior Journalist, Reuters and Bivas Pal, Doordarshan (Judges)-Debate and a Competitive Short Film Festival: Department of Journalism & Mass Communication and Department of Film Studies • Mr. Arindam Basu, Creative Head, Carpediem: Talk-‘Public Relations’– Department of Journalism & Mass Communication.
Workshops	<ul style="list-style-type: none"> • Lateral thinking – Education Department • Mr. Heather’s Lyle: Talk-‘Voice Training’-Education and B.Ed. • Mrs. Promita Sen: -‘Employability Skills’ for all 3 years • Student Development Programme – ‘Training Sessions on Inter-personal Skills & Effective Communication’
Field Trips	<ul style="list-style-type: none"> • Career-Oriented Course, Human Rights and Empowerment: One Day Field Visit to Gopalnagar situated in Bongaon, North 24 Parganas, W.B. • Career-Oriented Course, Human Rights and Empowerment: One Day Field Visit to INIFD (International Institute of Fashion Designing) • Education Tour to Jorasanko Thakur Bari: Department of Bengali • Visit to Victoria Memorial: Heritage Course on Awareness of Intangible Heritage-Department of History • Trip to Mukutmanipur, Bankura District – Department of Geography
Awareness, Consciencitization	<ul style="list-style-type: none"> • Legal Awareness for Women – Human Rights Department • Mallika Roychowdhury: Talk- ‘Role of Women in the French Revolution’- Department of History. • Professor Geraldine Forbes: Talk- ‘Gender Blinders: How Concepts of Gender hinder Security of Women Terrorists’-Department of History. • Kehkashan Basu, Global Co-ordinator for Children and Youth, UNEP Major Groups Facilitating Committee: Talk-‘Green Hope’ • Mrs. Uma Ahmad: Felicitated with Lakshmi Chatterji Memorial Award on International Women’s Day • Sraboni Sarkar Neogi: Presentation-‘Hamari Muskaan’: dealing with traffic children rehabilitation procedure
Academic Extensions	<ul style="list-style-type: none"> • Youth Parliament • Lecture -‘Fear, Anxiety and Resurgence in an Empty City-Detroit’- Dr. Michele Lobo - Department of Geography. • Lecture-‘Why a country goes to pieces after a financial crisis?’- Prof. Indradeep Ghosh - Department of Economics • Interactive Session-‘Elections in USA’- Mr. Greg Pardo, Deputy Director, American Centre - Department of Political Science • Lecture- ‘Script Writing and Film Making’- Sarmistha Dutta Roy, HOD, Film Studies, Muralidhar Girls College - Department of Film Studies. • The 3rd Dr.(Mrs.)Neelu Singhvi Sancheti Memorial Lecture-‘Success’- Prof. (Dr.) Basab Chaudhuri, Vice Chancellor, West Bengal State University - Department of Education and B.Ed
Competition	<ul style="list-style-type: none"> • Youth Parliament competition
Research Cell	<ul style="list-style-type: none"> • Supervised student presentation-‘18th Century Theatre’-Department of English by Dr. Mridula Kapoor: • Research Cell presentation-‘In Search of Calcutta’s Dahksik. Reading Generic Buildings and Cultural Landscapes as a Source of Urban History’ - Dr. Sukanya Mitra by the Department of History

ANNEXURE 5

ANALYSIS OF FEEDBACK

The Feedback from Alumnae revealed nostalgia. The past pupils wished that the values and programmes during their own college days be continued; and desired that the college move on with the times. That the college has begun a Post Graduate Course in English was much appreciated.

Feedback from parents also showed that they desired safety, security and that their daughters/wards be educated with traditional values and soft-skills to enable and prepare the young for the world. They were confident that the college is academically sound and that the foundation laid in college would hold their daughters in good stead, since many opted for furtherance in higher education.

The students' feedback was critical of the actual teaching-learning process, challenging teachers on improving themselves to benefit students in the next generation. The questionnaire is detailed and hence looks at various aspects of the Teaching-Learning process from the learner's point of view. The score obtained by the teachers motivates them to look minutely into their quality of teaching, reading and reference.